

Electrical Engineering Special Request Form

Date submitted: _____

Student Name: _____

ID#: _____

Email address: _____

Telephone #: _____

Circle Degree Objective: MSCENG MSEE MSEECN
 MSEEMC MSEEVL

I am requesting the following (check box):

To count a NON-EE class toward the degree. Prior faculty approval will be required for all non-EE classes. Please see ****Notes**** below.

Indicate: _____

Waive a pre-requisite class for which there is no placement exam.

Course you want to take: _____

Its prerequisite: _____

Substitute a different EE course for a required course. Indicate both required course and substitute:

Substituting _____ for _____

Transfer courses (4 units from another university) and attach a transfer credit statement from Degree Progress.

Non-USC Course: _____ USC equivalent: _____

****Important Notes****

****Students may take any course at USC, but only courses that meet the requirements will count for the degree. No faculty member has the authority to approve courses outside the requirements or to amend any part of the requirements. Approvals for all non-EE course special requests must be submitted on this form (with documentation if necessary) to EEB 100. Only designated faculty may approve non-EE courses to count toward the degree. This will be determined by what course you want to count.**

****Please see the ee.usc.edu webpage under MS Programs for a description and sample of the MSEE, EEVL, EEMC, EECN and CENG degree requirements.**

****All students seeking faculty advisement must take an OASIS report with them before seeing a faculty member.**

EE Dept. action and comments
